



OFFICE OF THE MANAGING DIRECTOR
ASSAM STATE TRANSPORT CORPORATION
PALTANBAZAR, PARIBAHAN BHAWAN, GUWAHATI-781038

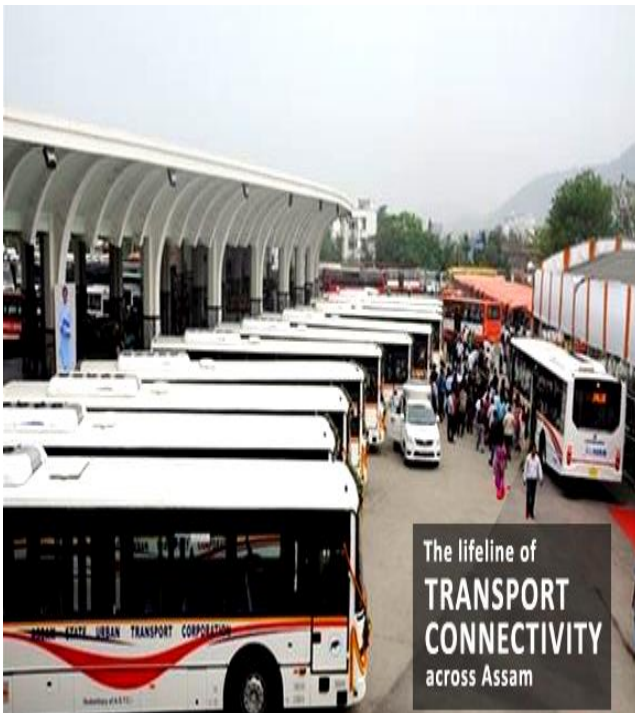
Assam State Transport Corporation

Progress through Partnership for better Services

Expression of Interest

For

Setting up of Automatic Bus Washing Plants at ASTC Bus Depots located at Guwahati, Jorhat, Dibrugarh, Tezpur, Lakhimpur, Bongaigaon, Silchar and Nagaon.



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DISCLAIMER

1. Though adequate care has been taken in the preparation of this Expression of Interest Document (EOI document), the Bidder should satisfy themselves that the Document is complete in all respects.
2. Neither ASTC nor their employees make any representation or warranty as to the accuracy, reliability or completeness of the information in this EOI document. Each prospective Bidder should conduct their own investigations and analysis and check the accuracy, reliability and completeness of the information in this EOI document and obtain independent advice from appropriate source before submission of this EOI document.
3. Neither ASTC nor their employees will have any liability to any prospective Bidder or any other person under the law of contract, for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this EOI document.
4. ASTC reserves the right, without any obligation or liability, to accept or reject any or all of the EoIs, at any stage of the process, to cancel or modify the process, or any part thereof, or to vary any of the terms and conditions, at any time, without assigning any reason whatsoever.
5. ASTC reserves the right to modify or amend or add to any or all of the provisions of this EOI document or cancel the present Invitation and call for fresh Invitations.
6. Neither ASTC nor their employees will have any liability in case of non-receipt of any correspondence from them to the bidders due to the postal delays.
7. The applicable laws for the purpose are the laws of India. Courts of Guwahati will have jurisdiction concerning or arising out of this EOI document.
8. The Pre-RFP Meeting being conducted by ASTC is to disseminate information about the project and exchange ideas; and is not a pre-qualification for participating in the bid. The bidding for the project will take place through a single-stage system which will include a public advertisement inviting Technical and Financial proposals with the Request for Proposal document being downloadable from the ASTC website.
9. The bidders are expected to know the relevant rules and regulations of the respective local authorities concerning the site and building-byelaws and City Development Plan.

ABBREVIATIONS

- EOI: Expression of Interest document
- GoA: Government of Assam
- GoI: Government of India
- ASTC: Assam State Transport Corporation
- LM: Lead Member
- RFP: Request for Proposal
- Allottee: Final Contract winner

KEY DATES PERTAINING TO EOI

The indicative timetable for development of this project is as follows:

Activity	Scheduled Date
Date of issue of EOI	09 Aug, 2018
Last date for downloading EOI	26 Aug, 2018
Last date for receiving the queries / requests for clarification	20 Aug, 2018
ASTC's response to the queries	24 Aug, 2018
Submission of EOI document	Till 5 PM on 27 Aug, 2018
Pre-RFP meet	11:30 AM on 28 Aug, 2018 at the Meeting Hall, ASTC, Parivahan Bhawan.

1 INTRODUCTION

1.1 Objective

Expression of Interest (EOI) are invited from Entrepreneurs/ firms to set up Automatic Bus Washing Plants at ASTC Bus Depots at the below mentioned locations. The interested bidders are requested to visit the above mentioned proposed sites and conduct their own feasibility study. A pre- RFP meeting has been scheduled on **28.08.2018** at 11.30 A.M in the Meeting Hall of ASTC for discussions on the project including the proposed implementation model, options for revenue generation for the selected developer, concession period etc.

SL No.	Locations
1	Guwahati (ISBT & Rupnagar)
2	Jorhat
3	Dibrugarh
4	Tezpur
5	North Lakhimpur
6	Bongaigaon
7	Silchar
8	Nagaon

1.2 Project Background

Assam State Transport Corporation offers Reliable, Safe, dependable and Comfortable passenger service. Bus Services of ASTC covers rural and hilly roads, highways as well as city roads across the state. Besides, it provides Interstate Transport Services to the neighboring states as well.

Currently, ASTC operates a fleet of 866 buses including Hi-Tech Luxury (AC/Non AC) buses for long distances and Hi-Tech semi and mini deluxe bus services for city and rural areas. There are also many private buses operating under ASTC. Maintaining buses in good condition, which includes washing and cleaning of buses frequently, is required to provide a satisfactory service to the passengers.

2 Pre-Qualification Criteria

- Single bidder or Consortium firms
- The bidder should have a minimum Net worth of INR **25 lakh**. Valid supporting documents along with a certificate from a Chartered Accountant should be enclosed with the application

- The bidder should not have been convicted for any criminal offence

3 Scope of work/ Terms & Conditions

- The allottee should take over the entire responsibility of the setup and other operational liabilities
- The allottee is allowed to wash other private vehicles and charge as per the market rate but the allottee shall provide free washing service to ASTC buses (Minimum number of free washes will be fixed by ASTC)
- There is no limit to the number of locations that the allottee can bid for
- ASTC will provide free water at both the locations whereas the allottee shall pay the electricity charges for the plant
- The allottee shall set up water recycling and softening plant at each of the locations at his/her own cost
- The allottee will take care of any additional installations, repair and maintenance of the plant at his own expense after taking a prior written approval from the concerned authority of ASTC. The allottee will take care of the building, structures and any other equipment in the said premises
- The allottee shall be solely responsible for and himself bear all expenses with regards to the running of the plant and shall promptly pay all the required monthly bills and shall also be solely responsible for the payment of all local and other taxes
- All safety measures to be kept in place by the allottee
- The lease agreement is for 5 years with a provision to extend it further after expiry based on mutual agreement
- After the expiry of the lease agreement, the washing plant should be handed over to ASTC and ASTC will not be liable to pay the allottee any monetary compensation or any other payments as such

4 Marking method

Type	Description	Marks
Financial Strength	=25 Lakhs	60
	>25 lakhs – 50 lakhs	70
	>50 lakhs	80

Direct Experience*	Automatic vehicle washing plants	20
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**Documentary proof duly signed by the concerned authority to be submitted*

The bidder should score a minimum of 60 marks to qualify for the RFP stage.

5 Revenue Model

1. The allottee has to pay a fixed monthly land lease rental of Rs. 30 per sq. ft. which will be revised after every 2 years based on the prevailing market rate at that point of time.
2. The allottee shall provide free washing service to ASTC buses.

6 Award of Work

The bidder who offers the highest number of free washes to ASTC buses will be awarded the contract.

7 PREPARATION AND SUBMISSION OF EOI

7.1 Language

The EOI and all related correspondence and documents should be written in the English language. Supporting documents and printed literature furnished by the Bidder with the EOI may be in any other language provided that they are accompanied by appropriate translations of the pertinent passages in the English language. Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the EOI, the English language translation shall prevail. It should be noted that any document in foreign language, not accompanied by an English version and duly authenticated, will be liable for rejection.

7.2 Correspondence / Enquiries

All correspondence / enquiries should be submitted to the following in writing by email /post / courier:

Managing Director
Assam State Transport Corporation (ASTC)
Paltanbazar, Guwahati-781008
Phone: 0361-2739552
Email id: astc2009@gmail.com

7.3 Sealing and Marking of EOI

The envelope shall indicate the name, address and contact phone number of the Bidder (or the Lead Member in case of a Consortium). The envelope shall clearly bear the following identification:

Expression of Interest
For setting up of Automatic Bus Washing Plants at ASTC Bus Depots located at
Rupnagar Guwahati and ISBT Guwahati

The envelope shall be addressed to:

Managing Director
Assam State Transport Corporation (ASTC)
Paltanbazar, Guwahati-781008
Phone: 0361-2739552;

The bidder may choose to submit its application for any one of the project or for all. This may be suitably mentioned in its letter of application placed as Annexure I.

7.4 EOI Due Date

EOI should be submitted on or before the EOI due date as set out in the Schedule for Bidding Process, at the address provided in Section 7.3 in the manner and form as detailed in this EOI Document. EOI submitted by either facsimile transmission or telex or e-mail will not be acceptable. EOI should be submitted only by Registered post/Courier only. No drop box facility is available.

7.5 Late EOI

Any EOI received by ASTC after the due time and date will be returned unopened to the Bidder.

7.6 Pre-RFP meet

Interested entities are invited to attend a Pre-RFP Meeting on 28 Aug 2018 at 11.30 A.M. at **Meeting Hall, ASTC Office, Paribahan Bhawan, Paltan Bazar, Guwahati 781008**. The meeting will review the various options/ issues in the development of the project in consultation with the prospective Private Partners.

8 CHECK LIST

SL. No.	Enclosures to the EOI
1	Letter of Application
2	General Information
3	Financial Information (Bank statement for the last 2 years Issued by the bank)
5	Memorandum of Association (In case of a Consortium)
6	Experience Certificates (If Any)

ANNEXURE 1

FORMAT FOR LETTER OF APPLICATION

*[On the Letter Head of the Bidder (in case of Single Bidder) or Lead Member
(in case of a Consortium)]*

To,

Date:

**Managing Director
Assam State Transport Corporation (ASTC)
Paltanbazar, Guwahati-781008
Phone: 0361-2739552;**

Sir,

**Subject: Expression of Interest for Setting up of Automatic Bus Washing Plants at ASTC
Bus Depots located at Rupnagar Guwahati and ISBT Guwahati**

Being duly authorized to represent and act on behalf of _____ (hereinafter referred to as "the Bidder"), and having reviewed and fully understood all of the requirements and information provided, the undersigned hereby express our interest for Setting up of Automatic Bus Washing Plants at ASTC Bus Depots located at Rupnagar Guwahati and ISBT Guwahati.

We confirm that we have examined the terms and conditions published in the EOI advertisement and accordingly submitting the proposal for the captioned project.

(In case of Consortium add the following paragraph)

This proposal is submitted on behalf of a Consortium comprising
(Applicant to site the name of each member).....and of which (Insert the name of lead member of Consortium) has agreed to act as lead member.

We are enclosing our EOI in Original with the details as per the requirements of the document for your evaluation.

The undersigned hereby also declares that the statements made and the information provided in the EOI is complete, true and correct in every detail and unconditional.

Yours faithfully,

(Signature of Authorised Signatory)

(Name, Title and Address of the Bidder)

ANNEXURE 2

DETAILS OF BIDDER

1. (a) Name
(b) Country of Incorporation
(c) Address of the corporate headquarters and its branch office (s), if any, in India
(d) Date of incorporation and / or commencement of business

2. Brief description of the Firm including details of its main lines of business and proposed roles and responsibilities in this Project

3. Name, Designation, Address and Phone Nos. of Authorized Signatory of the Bidder:
 - (a) Name:
 - (b) Designation:
 - (c) Name of the firm:
 - (d) Address:
 - (e) Telephone No:
 - (f) E-mail Address:
 - (g) Fax No:

4. Details of individual (s) who will serve as the point of contact / communication for ASTC within the Company
 - (a) Name:
 - (b) Designation:
 - (c) Address:
 - (d) Telephone No.
 - (e) E-mail address:
 - (f) Fax No.

5. **In case of Consortium:**
 - (a) The information above (1-4) should be provided by all the Members of the Consortium.
 - (b) Information regarding role of each Member should be provided as per table below

Sl. No.	Name of Member	Role of the Member
1		