


ASSAM STATE TRANSPORT CORPORATION
PALTAN BAZAR, GUWAHATI-8
QUOTATION FOR SUPPLY OF COMPUTER STATIONERY ITEMS
LIST OF ITEMS

Sl.No.	Description	Make	Unit	Rate	Remarks
1.	Injekt Printer Cartridge H.P. – 21	HP	P/Pc.		
2.	Injekt Printer Cartridge H.P.-22	do	do		
3.	Injekt Printer Cartridge H.P.-27	do	do		
4.	Injekt Printer Cartridge H.P.-28	do	do		
5.	Injekt Printer Cartridge 818 Black	do	do		
6.	Injekt Printer Cartridge 818 Colour	do	do		
7.	Injekt Printer Cartridge 704 Black	do	do		
8.	Injekt Printer Cartridge 704 Colour	do	do		
9.	Injekt Printer Cartridge 802 Black	do	do		
10.	Injekt Printer Cartridge 802 Colour	do	do		
11.	Injekt Printer Cartridge 810 Black	do	do		
12.	Injekt Printer Cartridge 811 Colour	do	do		
13.	H.O. Laser jet Tonner 36A	H.P.	do		
14.	H.P. Laser jet P 1007 (88A)tonner	H.P.	do		
15.	H.P. Laser jet 05A	H.P.	do		
16.	Samsung SCX-4521 D3 tonner	Samsung	do		
17.	Canon Tonner 912	Canon	do		
18.	Tonner Cartridge Laser Jet H.P. 12A	H.P.	do		
19.	Tonner Cartridge Laser Jet P2030SERIES	H.P.	do		
20.	Cannon tonner Cartridge-303	Canon	do		
21.	Injekt Printer Cartridge Cannon-741	Canon	do		
22.	Injekt Printer Cartridge Cannon-740	Cannon	do		
23.	DMP(Ribbon Cartridge)TVS MSP-240	Prodot	do		
24.	Ex 1000 Printer Ribbon HQ 1040	Prodot	do		
25.	Floppy disc 1.44 MB	Sony	P/Box		
26.	C.D. (W)	Sony	P/Pcs.		
27.	C.D. (R.W.)	Do	do		
28.	Computer Continues Sheet 10x12x1	HPC	P/Pkt		
29.	Computer Continues Sheet 10x12x2	do	do		
30.	Computer Continues Sheet 10x12x3	do	do		
31.	Computer Continues Sheet 15x12x1	do	do		
32.	Computer Continues sheet 15x12x2	do	do		
33.	Computer Continues Sheet 15x12x3	do	do		
34.	Computer Continues Sheet 9x12x3	do	do		
35.	Computer Continues Sheet 9x12x1	do	do		
36.	Computer Continues Sheet 9x12x2	Do	do		
37.	Injekt paper Printer A4	Century	P/Pkt		
38.	Injekt Paper Printer A4	JK	do		
39.	Injekt Paper Printer F/S	Century	do		
40.	Executive Board Paper 8"x12(A4)	JK	do		
41.	PVC File 12"x10"	B/Qty	P/Pkt		
42.	PVC File 15"x12"	do	do		
43.	Copy Printer Ink (Dx-2430)	Gestoner	P/Box		
44.	Copy Printer Master Model No.(DX-2430)	do	P/Roll		
45.	Inkjet Cartridge HP 678 (Black)	HP	P/Pcs		
46.	Inkjet Cartridge HP 678 (Colour)	do	P/Pcs		
47.	Refilling Ink (Prodot) 200ml	Prodot	P/Bottle		
48.	Photo Glossy Paper (20 sheets)	B/Quality	P/Pkt		
49.	Samsung tonner SCx4300	Samsung	P/Pcs		
50.	Mouse	Frontech	P/Pcs		
51.	Key Board (Normal)	Frontech	P/Pcs		
52.	Pen Drive 16 GB	Sandisk	P/Pcs		
53.	Pen Drive 8 GB	Sandisk	P/Pcs		

TERMS AND CONDITIONS

- 1) The tender must be in closed sealed cover "Quotation for Computer Stationery Items must be inscribed on the cover and name of the party.
- 2) The Earnest Money of Rs. 10,000.00 (Rupees ten thousand only), in the form of Demand Draft pledging in favour of the Managing director, ASTC, payable at Guwahati must be enclosed with the tender, without Earnest Money the tender will not be considered for acceptance.
- 3) G.S.T. No. of the firm must be enclosed with tender, else the tender will not be considered.
- 4) License No. and Registration No. of the firm must be situated without the Guwahati City, else tender will not be considered.
- 5) The rate of the items must be quoted inclusive G.S.T. Amount of the G.S.T. will be deducted as per rule from the bill amount.
- 6) Documentary evidence of the past performance must be enclosed with the tender.
- 7) Received of the tender will be closed at 2.00 P.M. on 14-05-18. No tender will be accepted after the closing date and time.
- 8) Earnest Money of the un-successful tenderer will be refunded after finalization of the work of allotment.
- 9) Income tax and sales Tax clearance Certificate must be enclosed with the tender.
- 10) Successful tenderer will be intimated after acceptances of their tender and job allotment will be issued. The Earnest Money of the successful tenderer will be converted in to Security Deposit.
- 11) The Managing Director, ASTC reserves the right to reject or accept any tender and cancel the tender notice without assigning any reason thereof.


Chief Engineer (A & T)
ASTC, Paltan Bazar, Guwahati-8

ASSAM STATE TRANSPORT CORPORATION
GUWAHATI

TENDER FORM

1. Name of the Owner :
2. Address for communication :
3. Name of the firm :
4. Location (in details) :
5. License No. with Registration Certificate etc. :
6. G.S.T. No. of the Firm :
7. Previous supply experience, if any :
8. Rate offered in Rupees inclusive G.S.T. :
As per enclosed items list.
9. Particulars of E/Money :
10. List of documents enclosed with
The tender. :

Seal and Signature of the Owner/
Authorized person of the firm