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Sub: Corrigendum 2 to RFP No.: ASTC/HO/ACCOUNTS/GST/8/2070/0367

With reference to the RFP document number **ASTC/HO/ACCOUNTS/GST/8/2070/0367** dated 1st August, 2019 related to 'appointment of GST Consultant at ASTC', ASTC has received queries from interested participants.

Subsequent to evaluation of queries, this corrigendum consists of the following sections

- (A) Change in Dates**
- (B) Amendments in RFP Clauses**
- (C) Response to Queries from Bidders**

The amendments and ASTC's responses stand validated with immediate effect:

(A) Change in Dates:

Activity	Dates as per RFP	Amended Dates
Last date for Bid Submission	24 August, 2019 (1700 Hrs IST)	3 September, 2019 (1700 Hrs IST)
Date and time for opening of Technical bids	26 August, 2019 (1100 Hrs IST)	4 September, 2019 (1100 Hrs IST)
Technical Presentation	28 August, 2019 (1300 Hrs IST)	5 September, 2019 (1300 Hrs IST)

(B) Amendments in RFP Clauses

#	RFP Reference	Current Clause	Amended Clause
1	Para 4.2 – Eligibility Criteria (Sr. No. 5); Page 23	The firm should have an average turnover of atleast Rs. 20 lakhs in last 3 years and as a documentary evidence copy of Audited financial Accounts of the firm and Income Tax Returns for 3 years: FY 16-17, 17-18 & 18-19 is to be submitted	The revised text is as below: The firm should have an average turnover of atleast Rs. 20 lakhs in last 3 years and as a documentary evidence copy of Audited financial Accounts of the firm and Income Tax Returns for 3 years: FY 15-16 16-17 & 17-18 is to be submitted

#	RFP Reference	Current Clause	Amended Clause
2	Para 4.5 – Contract Finalization and duration of contract (Indemnification); Page 28	The GST consultant firm shall at their own expenses, indemnify the Corporation against any loss on claims due to loss of data/ damage to data of the Corporation arising as a consequence of breach of any clause in terms and conditions of the agreement	The revised text is as below: The GST consultant firm shall at their own expenses, indemnify the Corporation against any loss on claims due to loss of data/ damage to data of the Corporation arising as a consequence of breach of any clause in terms and conditions of the agreement. The aggregate liability to the client under this RFP/ engagement will be limited to the fees paid to the consultant for the said engagement.
3	Point No. 4 (Sub point ii); page 25	Marks for every IT person with max. of 4 Marks	The amended text is as below: The qualification for an IT person is as below: a) CA professionals having DISA/ CISA qualification would be considered. b) CA professionals who have passed certificate course on GST would be considered
4	Para 4.3 - Proposal Evaluation, SI No 1 page 24"	Minimum 5 Professional Qualified Staff	The amended text is as below: Professional Qualified Staff shall include CS/ CA/ Legal (if engaged in tax consultancy) professionals employed with the Firm
5	Para 4.3 - Proposal Evaluation, SI No 2 and 3 page 24"	No. of years of experience in Indirect Taxation consultancy	The amended text is as below: Indirect Taxation Consultancy shall include the following a) Audit conducted under various Indirect Tax Act. b) Return Filing responsibility under various Indirect Tax Act.

(C) Response to Queries from Bidders

#	RFP Reference	RFP Contents	Points of Clarification	ASTC's response
6	Para 3.2 – Submission of Bids; Page 16	A master cover containing the Technical and Commercial Bid/ Proposal with superscription “RFP – For Appointment of Consultant for Goods and Service Tax Act (GST)” marked on the top and addressed to the Chief Accounts Officer has to be submitted in person on or before 07.02.2019 in at the following address	In para 3.2 it has been mentioned that proposal is to be submitted in person on or before 07.02.2019 whereas in the Important dates it has been mentioned that the last date for bid submission shall be 24 th August 2019 (17:00 hrs IST). We seek clarification as to the last date of submission of bid and that the same is required to be submitted in person or whether a courier to the given address, within the specified time limit, would suffice	The revised dates are as below: <ul style="list-style-type: none"> • Last date for Bid Submission: 3 September, 2019 (1700 Hrs IST) • Date and time for opening of Technical bids: 4 September, 2019 (1100 Hrs IST) • Technical Presentation: 5 September, 2019 (1300 Hrs IST) <p>The hard copy of the bid as mentioned in the Section 3.2 of the RFP is required to be submitted in person by the above revised date. Additionally, a copy of the technical bid also needs to be submitted in a pen drive.</p>
7	Para 4.2 – Eligibility Criteria (Sr. No. 5); Page 23	The firm should have an average turnover of atleast Rs. 20 lakhs in last 3 years and as a documentary evidence copy of Audited financial Accounts of the firm and Income Tax Returns for 3 years: FY 16-17, 17-18 & 18-19 is to be submitted	In case the Audited financial Accounts and Income Tax Returns for FY 2018-19 is still pending, can we provide the details for the FY 15-16, 16-17 & 17-18	In case the Audited financial Accounts and Income Tax Returns for FY 2018-19 is still pending, details for the FY 15-16, 16-17 & 17-18 can be submitted.
8	Para 4.2 – Eligibility Criteria (Sr. No. 6); page 23	Applicant firm should have fully functional office in Guwahati Region headed by a Partner	Having a fully functional office in Kolkata headed by a Partner from where the services are proposed to be undertaken, shall qualify the eligibility of having an office in Guwahati region	No change. As per RFP.
9	Para 4.5 – Contract Finalization and duration of contract (Indemnification); Page 28	The GST consultant firm shall at their own expenses, indemnify the Corporation against any loss on claims due to loss of data/ damage to data of the Corporation arising as a consequence of breach of any clause in terms and conditions of the agreement	Since the indemnity clause does not specify the extent of the Bidders indemnity, we seek clarifications whether the aggregate liability to the client under this RFP/ engagement be limited to the fees paid to the consultant for the said engagement	The aggregate liability to the client under this RFP/ engagement will be limited to the fees paid to the consultant for the said engagement.

#	RFP Reference	RFP Contents	Points of Clarification	ASTC's response
10	Para 5 – Terms of Reference (Scope of Work – 1d); page 29	To assist ASTC in reconciliation of revenue/ expenses as per books and returns and filing of monthly/ quarterly/ annual returns from July 2017 to March 2020	In this regard, we seek clarifications with respect to the following: <ul style="list-style-type: none"> a. No. of GST registrations Assam State Transport Corporation is presently having; b. The status of the monthly GST returns already filed and pending as on 31 July 2019; c. Since the period of compliance is July 17 to March 20, GST Annual Returns for the FY 2017-18, 2018-19 and 2019-20 shall be applicable. However, as of now the due date of GST Annual Returns for the FY 2017-18 is 31 August 2019. We seek clarification as to whether the successful bidder shall be required to assist in submission of the GST Annual Returns for FY 2017-18 also' d. The said clause only speaks of assistance in GST monthly/ quarterly/ annual return, shall the scope of work also involve signing/preparation of the GST Audit report in terms of Section 35(5) of the Central Goods and Services Tax Act, 2017 	<ul style="list-style-type: none"> a) No. of GST registrations Assam State Transport Corporation is presently having – 1 (one) b) The status of the monthly GST returns already filed and pending as on 31 July 2019 – No GST filings till date. c) Successful bidder shall be required to assist in submission of the GST Annual Returns for FY 2017-18 d) The scope of work also involves signing/ preparation of the GST Audit report in terms of Section 35(5) of the Central Goods and Services Tax Act, 2017
11	Para 2.2 – Eligible Bidders; page 20	Bids may be submitted by only a Sole Bidder. The Sole Bidder must be a company/ partnership firm/ LLP, which has the capabilities to deliver the entire scope of work as mentioned in the RFP.	Request to clarify if 'Network firms' operating under same brand name are allowed to participate.	'Network firms' operating under same brand name are allowed to participate.
12	Para 4.2 – Eligible Bidders; page 22	The Applicant Firm/ bidder must be either a registered CA/ICWA	As per ICAI guidelines, any foreign entity operating in India cannot execute attestation services. Therefore multinational firms tie-up with an Indian entity for attestation services.	ASTC would consider credentials of Indian and multinational firms interchangeably.

#	RFP Reference	RFP Contents	Points of Clarification	ASTC's response
13	Point No. 4 (Sub point ii); page 25	Marks for every IT person with max. of 4 Marks	Qualification of an IT person.	The Qualification for an IT person is as below: c) CA professionals having DISA/ CISA qualification would be considered. d) CA professionals who have passed certificate course on GST would be considered
14	Para 4.2 - Eligibility Criteria SI No 2, page 22	Preference will be given to those firms which are dealing at corporate level in Service Tax / GST Matters with PSU's or Government Agencies	What preference shall be given as the proposal evaluation does not provide special marks for dealing in service tax/ GST Matter in PSU or Government Agencies?	Please refer to Section 4.3, Criteria 3 (ii) PSU Transport Corporation experience for 1 year or more - 10 marks
15	Para 4.3 - Proposal Evaluation, SI No 1 page 24"	Minimum 5 Professional Qualified Staff	Whether in Professional Qualified Staff shall also include Company Secretary (CS) employed with the Firm?	Professional Qualified Staff shall include CS/ CA/ Legal (if engaged in tax consultancy) professionals employed with the Firm
16	Para 4.3 - Proposal Evaluation, SI No 2 and 3 page 24"	No. of years of experience in Indirect Taxation consultancy	What does "Indirect Taxation Consultancy" mean?	Indirect Taxation Consultancy shall include the following c) Audit conducted under various Indirect Tax Act. d) Return Filling responsibility under various Indirect Tax Act.
17	General Suggestion – 1		We would like to request your good self to consider declaring a minimum fee for the assignment.	No change. As per RFP.
18	General Suggestion - 2		We would like to request your good self to consider to revise the RFP document fee of Rs, 5,000/-as well as the EMD of Rs. 75,000/-	No change. As per RFP.

Therefore, the RFP document number ASTC/HO/ACCOUNTS/GST/8/2070/0367 dated 1st August, 2019 and its subsequent corrigenda stands amended accordingly.

Sd/-

(Shri Anand Prakash Tiwari, IPS)
Managing Director, ASTC