



OFFICE OF THE MANAGING DIRECTOR,  
ASSAM STATE TRANSPORT CORPORATION,  
PALTANBAZAR, PARIBAHAN BHAWAN, GUWAHATI- 781008

NOTICE INVITING QUOTATION

No.: -ASTC/CE/1271/2017/ 675

Dated Guwahati, the 6/12/2023

Sealed quotations valid for 3(Three) months in prescribed form enclosing IPO of Rs.10.00 (Rs. Ten) only and Earnest Money of Rs.25,000.00 (Rupees Twenty Five Thousand) only are invited from the individual/firm/companies or any other Commercial Organisation interested to carry on their business at **Boko Station, Assam State Transport Corporation** for leasing out of Assam Type stall i.e Stall No 21. The quotationers to be quoted registration fee (Minimum Registration fee is fixed at Rs 185.71 per Sqft). The minimum rent of the said space has been fixed Rs. 18.00 (Rupees Eighteen) only per sq.ft per month excluding GST, electricity bill and other taxes as applicable from time to time.

Name of Station: Assam State Transport Corporation, Boko Station.

Details terms and conditions may be obtained in our website [astc.assam.gov.in](http://astc.assam.gov.in) which will give a clear picture.

Interested parties may collect the quotation papers from the office of the undersigned during office hours of any working day from 08/12/2023 to 18/12/2023 on payment of Rs. 1000.00 (Rupees One Thousand) only in the shape of bank draft drawn in favour of "Managing Director, ASTC, Paltanbazar, Guwahati" which is non-refundable. The last date and time of receiving quotation is 19/12/2023 up to 2:00 pm and will be open on next day i.e. 20/12/2023 at 3:00 pm in presence of the quotationers or their representatives who choose to attend at specified time and date .If the specified date of opening being declared as holiday for the employer the quotation will be open at appointed time & location on the next working date.

This has an issued as per approval of MD, ASTC

Chief Engineer (Civil)  
A.S.T. Corporation  
Guwahati, Assam

**Terms and conditions for allotment of stall at Transport Plaza Boko ASTC station campuses for running business on Licence basis.**

1. The quotationers to be quoted registration fee (Minimum Registration fee is fixed Annexure –A enclosed herewith) both in figures and words. The Registration fee is non-refundable. The bidding documents may be collected from the Office of the undersigned during office hours of all working days up to 4.00 PM of 08/12/2023 at the cost of Rs.1000/= (Rupees One Thousand) only by depositing Bank draft of any Schedule bank duly pledged to the **Managing Director, ASTC, Guwahati**, which is non-refundable. The last date for receiving Quotation is 19/12/2023 up to 3.00 PM and will be open quotation on the date and time fixed by the Authority of ASTC. Quotationer or their authorised representative may present at the time of opening of Quotations. Quotationer should mentioned "Quotation for allotment of Stall no...21..... on the top of the envelop of the Quotation.
2. The monthly licence fee is fixed at Rs. 18.00 (Rupees Eighteen) only per sq.ft per month excluding G.S.T, electricity charges and other taxes as applicable time to time. The rent will be enhanced @ 10 % (ten percent) in every 3(three) years interval excluding other charges as applicable time to time.
3. The quotationers have to submit the photocopy of Pan Card, adhaar card, Registration Certificate for firm/companies if any along with the quotation.
4. The quotationer will have to deposit an Earnest money of **Rs 25,000.00 (Rupees Twenty Five Thousand)only**, along with the quotation in the shape of Bank draft in any scheduled bank payable at Guwahati in favour of Managing Director, ASTC Guwahati and will be adjusted towards Security Deposit against successful quotationer as quoted by him/ her/ them.
5. The quotationer will have to pay an amount of Rs.1,56,000.00 as construction cost, which will be adjusted against @ 50 % (fifty percent) of the licensee fee against the stall. The construction cost will be treated as advance payment.
6. The Security money will be adjusted/refund only after the surrender of said space to ASTC in good conditions. On surrender of the said space any damage will be rectified from the Security Deposit.
7. The Earnest money of Unsuccessful quotationers will be refund after issue of the allotment order.
8. The cost of fitting & fixing of accessories work if any will have to be done from the quotationers end, with due written approval of ASTC authority, which is non refundable or non adjustable.
9. You will have to keep the area clean at your own cost.
10. The successful quotationer shall provide bins/containers. Waste must be appropriately packaged for disposal with the use of proper refuse bags.

11. The monthly rent and other charges to be deposited to Station In Charge, Boko in the 1<sup>st</sup> week of each calendar month. Non payment of monthly rent for 3(Three) consecutive month to ASTC will leads for cancellation of the allotment automatically. No complain/ objection whatsoever will be entertained in future in this regards.
12. No electric power connection will be provided from ASTC. You have to take electric power connection directly from APDCL at your own risk and cost. ASTC authority will provide "NOC" for the same if required.
13. The said premise should not be used for any other unlawful activities.
14. The terms of this allotment is initially for 3(three) years subject to the renewal with enhancement of monthly fee/charge @ 10% (ten) percent in every 3(Three) years interval. After 3(Three) years it will be renewed on the basis of performance record like payment or rent, conduct etc. It will be prime responsibility of the quotationers to apply for renewal to the ASTC authority
- 15. Sub-let of the allotted room/ stall is strictly prohibited.**
16. Quotationers will have to vacate the said space if required by ASTC for its own use within 1(one) month, time notice of ASTC authority and quotationers may also vacate the same at his own interest with prior 1(one) month notice to ASTC authority.
17. Any party falling under the following category is not eligible:-
  - (a) Any quotationers debarred/blacklisted by CBI or ASTC or undertaking/Department of Central or State Govt.
  - (b) Any quotationers facing action under any act and court cases pending in the Courts with ASTC.
  - (c) Any quotationers who have earlier not paid outstanding dues to ASTC, in connection with any type of business carrying under ASTC shall also not be eligible for the quotation.

A declaration to this effect has to be submitted on Non-Judicial Stamp Paper of Rs.50/Rs.20. duly attested by the Notary Public by the party while submitting the quotation. Either the party may clear all dues to ASTC and then in eligible for the quotation supported by dues clearing documents.

18. All paper of the Quotation documents should be duly signed by quotationer.
19. Conditions for terminating ,Debarring and blacklisting parties after the award
  - (a) If the party after the award letter is issued does not complete the formalities of acceptance or does not commence the operations of the facilities on the

commencement date specified or does not sign agreement, the entire contract is to be terminated by ASTC & EMD received will be forfeited.

- (b) If ASTC finds that the party had submitted any false/wrong/concealment of information/documents effecting criteria. In such case contract will be terminated by ASTC and EMD shall be forfeited.
- (c) If the party does not operate the business of the licence within a period of 3(Three) months from the date of work order, in that case party is liable to pay the licence and other fees.
- (d) ASTC reserves the right to extend the date of receiving the quotation as well as to extend the validity of the quotation.

20. For breach of any terms & conditions of this Quotation, ASTC shall have the right to terminate this Quotation at any time without any prior notice.

21. ASTC may terminate this agreement immediately if an Insolvency/ bankruptcy event occurs as per law against the quotationer.


22. In case of any Force Majeure or any incident which is beyond the control of any of the parties, including but not limited to fire, flood, explosion, acts of God or any Govt. Body, public disorder riots, embargoes or strikes, acts of military authority, epidemics, insurrections, Civil commotion, war enemy actions the licensee shall notify licensor within 30(thirty) days in writing of such incident thereof.

23. In case of any dispute the matter may be initially solve on mutual discussion by both the parties. In case of failure the same may be referred to the Chairman of ASTC and his discussion shall be final binding on both the parties.

24. The undersigned does not bind himself/ herself to accept the highest quoted quotation and reserves the right to reject any or all quotations without assigning any reason thereof.

25. The Quotationers have to enter the agreement with ASTC authority for which 3(three) nos. of non-judicial stamp papers of Rs. 100.00 (Rupees Hundred) only each have to be submitted within the time framed to the Managing Director, ASTC, H.O. for execution.

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 Chief Engineer (Civil)  
 A.S.T. Corporation  
 Guwahati, Assam