

**ASSAM STATE TRANSPORT CORPORATION**  
**GUWAHATI**

To,

The Managing Director  
Assam State Transport Corporation  
Paltanbazar, Guwahati

Affix your  
recent  
passport size  
colour photo

Sub: Quotation for allotment of space for running business at Second Floor of ISBT measuring an area 4787 sq.ft ,ASTC, ISBT, Jorhat..

I/We have submitted quotation which will be valid for 3 (Three) months to obtain allotment of space for running business at Second Floor of ISBT, ASTC, Jorhat measuring an area 4787 sq.ft as mentioned above on License basis for running business as per terms and conditions specified by ASTC. I/We here read all the terms and conditions for quotation notice and agree to abide by the said terms and conditions. I/We furnish my/our rate per sq.ft per month excluding all taxes and electric consumption bill etc quotation as follows-

Particulars	<u>Rent /sq.ft/month offered in figure and words</u>
Allotment of space for running business at Second Floor of ISBT, ASTC, Jorhat measuring an area 4787 sq.ft	Rs..... (Rupees..... .....) only

I/We have enclosed Demand Draft No..... Earnest money  
.....Date.....of.....Bank.....Branch.....  
.....(Branch Code) of Rs. 25,000/- (Rupees Twenty-Five Thousand)  
only an IPO of Rs.10.00 (Rupees Ten) only both drawn in favour of the Managing Director,  
ASTC Guwahati-08. I/We shall execute the formal agreement with the ASTC authority in  
case of allotment of the said space is made in favour of me/us prior to taking possession of  
the same. I/We give my/our permanent residential address here under.

Vill:  
P.O:  
Dist:  
Pin:  
Mobile no:  
Date:.....

Yours faithfully

) )  
(Signature of Quotationer)  
(Name in full in Block Capital)