



OFFICE OF THE MANAGING DIRECTOR  
ASSAM STATE TRANSPORT CORPORATION, PALTANBAZAR  
GUWAHATI-781008

Ref no: ASTC/H.O/STY/20-21/ 2 / /

Date: 20/02/2021

2<sup>nd</sup> TIME RE - TENDER NOTICE

Sealed tender are invited from interested reputed authorised firm for printing and supply of the following group of items, which will be received by the undersigned up to 1 pm on the last date shown against each group of items given below and will be open on the same day at 3 pm.

Sl no	Name of the items	Date of Tender form issue	Last date of receipt
1	General Stationery Items	23-02-2021	10-03-2021
2	Computer Stationery Items	23-02-2021	10-03-2021

The bidder must submit their bid documents in prescribed forms and details which may be collected from the Stationery Section, ASTC,H.O, Paltanbazar,Guwahati-08 on payment of Rs.500/-(Rupees Five Hundred Only) in Cash as tender fee (non Refundable) for each group of items or else the tender document can be downloaded from the website of ASTC, "[www.astc.assam.gov.in](http://www.astc.assam.gov.in)" and the tender fee of Rs.500/-(Rupees Five Hundred Only) can be submitted in the form of demand draft in favour of "**Managing Director, Assam State Transport Corporation**", which must be submitted along with the bid documents.

The bidder who has already submitted their bids need not participate again or they may withdraw their earlier bids and may submit fresh bids against this notification.

Chief Engineer (A&T)  
ASTC, Paltanbazar, Guwahati-08

## TERMS AND CONDITIONS

1. The tender must be in closed sealed cover "Quotation for Computer stationery items" must be inscribed in the cover and name of the party.
2. Earnest money of Rs.10,000/- (Rupees Ten Thousand) only in the form of Demand Draft pledging in favor of the Managing Director, ASTC payable in Guwahati must be enclosed with the tender. Without the earnest money, the tender will not be considered for acceptance.
3. Income tax and sales tax clearing certificate must be enclosed along with the tender.
4. GST number of the firm must be enclosed with the tender.
5. Documentary evidence of past performance of similar assignments must be enclosed along with the tender.
6. Receipt of the tender will close on 15.03.2021 at 2 PM. No tender shall be accepted after the closing date and time.
7. License No. and Registration No. of the firm must be enclosed along with the tender, else the tender will not be considered.
8. Earnest money of unsuccessful tenderer will be refunded after the finalization of the work of allotment.
9. Successful tenders will be intimated after acceptance of their allotment and job order will be issued. The earnest money of the successful tenderer will be converted into security deposit. Earnest Money will be forfeited if any tenderer fails to carry out the work after allotment of printing order.
10. The Managing Director, ASTC reserves the right to accept or reject any tender and cancel the tender notice with assigning any reason whatsoever.
11. The tender offers must be given in the tender format given in the tender format.

Chief Engineer (A&T)

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