

ASSAM STATE TRANSPORT CORPORATION

Paltanbazar, Guwahati-781008

Ph: 0361-2739552, Fax- 0361-2730726

Email id:- astc2009@gmail.com

Website:- www.astc.assam.gov.in

**Tender Document
for
Supply of Oil Tanker Chassis**

NIT No. ASTC/Tender/Oil Tanker Chassis/2019-20/ 0374 dtd. 02.08.2019

Price of Tender Document Rs. 1000.00

**OFFICE OF THE MANAGING DIRECTOR
ASSAM STATE TRANSPORT CORPORATION, PALTANBAZAR
GUWAHATI-781008**

NIT No. ASTC/Tender/Oil Tanker Chassis/2019-20/0374

dtd. 02.08.2019

Tender Notice

Sealed tenders in two bid system are invited from reputed vehicle chassis manufacturers for the “Supply of Oil tanker Chassis” duly approved for construction of oil tanker having capacity of 12 kL and 20 kL.

Interested tenderers may collect the tender document from the office of the undersigned on any working day during office hours on payment of Rs. 1000.00 (Rupees One Thousand) only in cash from the cash counter.

The tender document can also be downloaded from our website: www.astc.assam.gov.in w.e.f. 30.07.2019 up to 21.08.2019. Any new information related to the tender document will be published in the website only. In case the tender document is downloaded from the website and tender is submitted, the tender document fee of Rs.1000.00 (Rupees One Thousand) only in the form of bank draft drawn in favour of the Managing Director, ASTC, payable at SBI, South Guwahati, Assam shall have to be submitted along with the Technical Bid.

-S/d-
(A. P. TIWARI, IPS)
Managing Director,
A.S.T. Corporation, Guwahati

ASSAM STATE TRANSPORT CORPORATION

Paltanbazar, Guwahati-781008

NIT No. ASTC/Tender/Oil Tanker Chassis/2019-20/0374

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IMPORTANT DATES

- | | |
|---|----------------------------|
| 1. Last date of sale of tender document | : 21.08.2019 up to 4:00 PM |
| 2. Last date & time of submission of tender | : 22.08.2019 up to 1.00 PM |
| 3. Date & time of opening of technical bid | : 22.08.2019 at 3.00 PM |
| 4. Date & time of Pre-bid meeting | : 08.08.2019 at 2:00 PM |

N.B:

1. Only the technical bids will be opened on 22.08.2019 at 3.00 PM which will be reviewed by a Technical Committee.
2. Technical Committee may visit the bidder's firm if it is felt necessary.
3. On receiving the Technical Committee report, the financial bids of only technically qualified bidders shall be opened on a subsequent date, which will be informed to the qualified bidders in due time.
4. The tenderers or their authorized representative may remain present at the time of opening of bids.
5. **Special Note For Goods & Service Tax (GST)**

The Goods & Service Tax (GST) is implemented with effect from 1st July, 2017 in India. Accordingly VAT/Sales Tax will be discontinued and these taxes will be subsumed to GST. GST will be payable on all goods. Hence, all bidders having VAT Registration (TIN) needs to register with GST for continuing any transaction with ASTC. Copy of certificate mentioning GST registration number needs to be submitted with the tenders in the technical bids. Tender submitted without GST registration certificate will be liable for rejection.

-S/d-

Chief Engineer (A&T)
Assam State Transport Corporation
Guwahati-08

ASSAM STATE TRANSPORT CORPORATION
Paltanbazar, Guwahati-781008

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GENERAL INSTRUCTION TO TENDERERS

1. The tenderers should submit tenders in sealed envelope superscribing the **Tender Notice No. ASTC/Tender/Oil Tanker Chassis/2019-20/0374 dtd. 02.08.2019** and title “**Tender for Supply of Oil tanker Chassis**” on the top of the envelope and it should be addressed to the Managing Director, ASTC, Paltanbazar, Guwahati-08.
2. Tenders received late will not be considered and postal delay will not be entertained in case the bidder sends his/her tender through post or courier.
3. The tenderer is requested to go through the instructions, terms and conditions carefully before quoting the rates in Tender Schedule and comply with the same.
4. The tenderer should satisfy & comply with all the terms and conditions and instructions, which are mentioned in the tender notice and in this tender document.
5. The Corporation reserves the right to delete any item/work or to increase/decrease the quantity of any item/work from the tender schedule.
6. The Corporation reserves the right to accept/reject any or all the tenders without assigning any reason thereof.
7. The Corporation reserves the right to cancel the tender process at any stage without assigning any reason thereof.
8. Any company/firm which has been blacklisted either by the Tender Inviting Authority or by any State Government or Central Government organization should not participate in the tender process during the period of blacklisting.
9. **Tender document fee:-** Interested tenderers may collect the tender document from the office of the Managing Director, ASTC, Paltanbazar, Guwahati-08, Assam on any working day during office hours on payment of Rs. 1000.00 (Rupees One Thousand) only in cash from the cash counter. The tender document can also be downloaded from our website: www.astc.assam.gov.in till 21.08.2019. In case, the tender document is downloaded from the website and tender is submitted, the tender document fee of Rs. 1000.00 (Rupees One Thousand) only in the form of bank draft drawn in favour of the Managing Director, Assam State Transport Corporation, payable at SBI, South Guwahati, Assam shall have to be submitted along with the technical bid. **The tender document fee is non refundable.**
10. Tenderer should submit detailed statement for their specifications giving the details (facts) as to why not it is as per our specification and submit the statement in his/her Technical Bid i.e. Envelope No. 1.

11. Procedure for submission of Tender:-

Tenderer should note that they will have to submit **2 (Two)** separate sealed envelopes as mentioned below:

A. Envelope No 1 [TECHNICAL BID]: The first envelope shall be addressed to the Managing Director, ASTC, Paltanbazar, Guwahati-08. The tenderer should mention bidder's address on the same envelope & clearly mark as **"ENVELOPE NO. 1 - Technical Bid for Supply of Oil tanker Chassis"** and shall super scribe technical bid & tender notice number and should furnish and submit the following information and documents as per the format of technical bid.

a. Earnest Money Deposit:-

The Technical Bid must be accompanied by EARNEST MONEY DEPOSIT (EMD) in the form of Demand Draft/Bankers Cheque in favour of "Managing Director, ASTC" payable at SBI, South Guwahati, Assam. EMD submitted in any other form or bids without EMD shall not be entertained. **The amount of EMD shall be Rs 50,000.00 (Rupees Fifty Thousand) only.** The EMD of the successful bidder shall be retained till completion of the process but shall not carry any interest. If the successful bidder fails to execute the agreement and/or fails to deposit the performance security amount within the specified time or withdraws his/her bid within the validity period of the bid, the EMD shall be forfeited.

- I.** Full name & address of the company.
- II.** Contact/Telephone No.
- III.** FAX No.
- IV.** Email ID
- V.** PAN card
- VI.** The attested copies of GST Registration Certificate or any other certificate as may be applicable from time to time. Latest GST return filed, registration certificate for NSIC, DGS&D Registration (if any).
- VII.** Copies of certificate of registration with Govt. & Semi govt./ASRTU/NSIC and DGS&D authorities (if any) should be enclosed.
- VIII.** Power of Attorney.
- IX.** Factory insurance certificate.
- X.** Income tax return certificate.
- XI.** Copy of last electricity bill paid.
- XII.** Annual turnover of the company.
- XIII.** No. of oil tanker chassis supplied to govt. dept./corporation/private operators.
- XIV.** Declaration of authenticity of the information furnished by the company.

- XV. Tender document fee submission record/money receipt/demand draft.
- XVI. Earnest Money Deposit (EMD) demand draft.
- XVII. A copy of tender document duly signed with seal of the firm in each page shall have to be submitted along with the technical bid.

B. Envelope No.2 [Financial bid/Envelope for Rates]:-

The Second Envelope shall be clearly addressed to the Managing Director ASTC, Paltan Bazar, Guwahati-08. The tenderer should mention bidder's address on the same envelope and clearly mark as “**Envelope No. 2- Financial Bid for Supply of Oil tanker Chassis**”. It shall contain only the “**rates of Supply of Oil tanker Chassis.**”

a) Rates quoted:-

The bidder shall submit the Financial Bid (Envelope 2) as per the prescribed format. The rates quoted shall be inclusive of excise duty, packing & forwarding charge, freight, transit insurance and any other charges. The amount of Tax (GST) should be indicated separately.

- b)** The two envelopes i.e. Envelope 1 & Envelope 2 are to be enclosed in a common envelope super scribing the NIT No., NIT subject and address of the bidder. The common envelope should be addressed to the Managing Director, ASTC, Paltan Bazar, Guwahati-08. The common sealed envelope should be submitted in the tender drop box in the office of the Managing Director, ASTC, Paltan Bazar, Guwahati-08.
- c)** **The tenderer should note that in case Envelope No.1 does not contain copies of SSI registration certificate, factory insurance certificate, PAN card, GST registration certificate, latest GST return filed and income tax return certificate; the Envelope No. 2 will not be opened and the offered tender will be liable for rejection.**
- d)** The tenderer should quote the rates duly signed with date and seal of the firm in the financial bid only. He/She should not quote the rates anywhere directly or indirectly in Envelope No.1. The rates should be quoted in both digits and letters and should not be overwritten. If done so, the tender will be rejected. The rates should be quoted in INR only.
- e)** If there is any correction in tender, every correction/s in the rate should be initiated by the tenderer or his/her authorized signatory.
- f)** Tenderer must follow all terms and conditions and instructions. If he/she fails to follow any of the conditions and instructions, his/her tender is liable for rejection.

- g)** The tenderer who meets our specifications as well as quality of the items/work will be considered as successful bidder.
- h)** Tenderer, whose rates are accepted as per specifications & quality will be informed about the same.
- i)** All correspondences shall have to be made in English only.

-S/d-
Chief Engineer (A&T)
Assam State Transport Corporation
Guwahati-08

ASSAM STATE TRANSPORT CORPORATION
Paltanbazar, Guwahati-781008

NIT No. ASTC/Tender/Oil Tanker Chassis/2019-20/0374

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BIDDER'S ELIGIBILITY CRITERIA

1. Bidder must be a reputed and authorized chassis manufacturer.
2. Bidder must be in the chassis manufacturing business for not less than 5 (Five) years as on original bid closing date of this tender.

-S/d-
Chief Engineer (A&T)
Assam State Transport Corporation
Guwahati-08

ASSAM STATE TRANSPORT CORPORATION

Paltanbazar, Guwahati-781008

NIT No. ASTC/Tender/Oil Tanker Chassis/2019-20/0374

dtd. 02.08.2019

GENERAL TERMS AND CONDITIONS

1. **The rates should be quoted as F.O.R. Destination at our Central Workshop, ASTC, Rupnagar, Guwahati.**
2. The GST rates, if any, whether inclusive or not, must be clearly stated in percentage and calculated in amount.
3. **The validity period for the rates offered should be clearly mentioned and it should be minimum 90 (Ninety) days from the date of opening of bids. Offer with inadequate validity will be rejected.**
4. **The rates quoted by the bidders shall be inclusive of all taxes, duties and levies. However, bidders should separately provide the rate and amount of all types of taxes, duties and levies.**
5. The offer should be submitted in duplicate.
6. Any sum of money due and payable to the successful bidder (including Security Deposit refundable to them) under this or any other contract may be appropriated by ASTC and set-off against any claim of ASTC (or such person/s contracting through ASTC) for payment of a sum of money arising out of this contract or any other contract made by the successful bidder with ASTC (or such person/s contracting through ASTC).
7. Bidder must mention page nos. in every page of their offer with seal and sign.
8. Bidders should submit their bids in tabular form as per given format explicitly mentioning compliance/non compliance to all the terms and conditions of the NIT and the tender document.
9. To evaluate the inter-se-ranking of the offers, all taxes/levies will be considered as per prevailing govt. guidelines as applicable on the bid opening date. Bidders may check this with the appropriate authority before submitting their bids.
10. Bidders should submit their bids incorporating the following details:
 - a. GST registration details of the firm
 - b. Applicable rate of GST
11. The delivery period should be clearly stated.
 - a. **Liquidated Damages (LD): Firm should have to quote the delivery period clearly from the date of receipt of order or confirmed work order. Bidders would have to pay Rs. 2000/- (Rupees Two Thousand) only as LD per day in case of delay in completing the supply order.**
 - b. In-ordinate delay in execution of supply of the oil tankers may lead to cancellation of work orders.

12. **Extension of Completion period:** The delivery period mentioned in supply order may be extended:
- I. If the completion of supply order is delayed due to reasons such as act of God, act of Public enemy, Wars, Act of Government, Fires, Floods, Quarantine, Restrictions, Strikes and Freight embargoes.
 - II. Bidder will have to give notice within 10 (Ten) days to this Corporation in writing in his/her claim for an extension of the completion period. After receipt of such notice and verifications; if necessary the completion period will be extended but without prejudice to other terms and conditions of the supply order and tender notice/tender document's conditions.
 - III. If the bidder does not complete the supply order even after expiry of extended completion period, then ASTC will be entitled to recover liquidated damages from the bidder.
13. The Corporation reserves the right to accept/reject any/all quotations and to add any item/work in any quantity in the supply order without assigning any reasons and is not binding to accept the lowest rate. The Corporation reserves the right to delete any item/work from the tender enquiry.
14. The chassis will be checked at the Corporation and acceptance of the job done is subject to the approval of the Corporation.
15. **Warranty: 5 (Five) years or 5 (Five) lakh kms** from the date of delivery of the oil tanker chassis.
16. **If the chassis supplied does not meet the standard requirements and approved specifications for this supply order, the same will be rejected by the Corporation. The bidder will have to rectify the same and bear all expenses incurred in the matter including all charges at their own cost.**
17. **PAYMENT CONDITIONS:- 100 % payment will be made within 90 (Ninety) days from the date of delivery of the oil tanker chassis in good condition after due inspection and approval by the Corporation.**
18. **Inspection of Work:- The oil tanker chassis will be inspected by our representative/s at our Central Workshop, ASTC, Rupnagar, Guwahati at the time of delivery. The bidder should inform the date of delivery.**
19. If any manufacturing defect is found, the same has to be rectified by the bidder at their own cost.
20. If any damages of any item/s occur in transit, then that shall be replaced by the bidder at their own cost.
21. **Mode of Despatches:- The oil tanker chassis should be delivered at our Central Workshop, ASTC, Rupnagar, Guwahati at the own cost of the firm. A copy of invoice/bill along with challan should invariably be accompanied with the delivered oil tanker chassis.**

22. Road Permit:- ASTC will not be responsible for arranging road permits for shipment. It will be the responsibility of the successful bidder to obtain road permits from the concerned authority.

23. Cancellation of Supply Order: Corporation reserves the right to cancel the supply order on following grounds:

- a) If the bidder fails to complete the supply within the stipulated period or even during the extended period granted by ASTC or in case the bidder has not completed the supply and has not applied for extension of completion period.
- b) If the bidder fails to follow the terms, conditions and instructions as mentioned in the tender document or conditions mentioned in the supply order.
- c) If the bidder is found defaulter.

24. The Corporation reserves the right to place supply order to any party who is ready to complete the supply at the accepted rate for the item/work cancelled. The Corporation reserves the right to place supply order on 2nd lowest rate if any bidder is not ready to complete the supply on 1st lowest rate for item/work whose order is cancelled (which was placed on 1st lowest but party failed to complete the supply).

25. COMPLETION PERIOD

- a) **The delivery of oil tanker chassis should be completed within 90 days from the date of issue of supply order. In case of any delay in delivery, price reduction as indicated in the “General Contract Conditions” (GCC) shall be applicable.**
- b) In case the selected bidder fails to execute the said work or related obligations within stipulated time, the Tender Inviting Authority will be at liberty to get the work executed through an alternative agency at the complete risk and cost of the bidder.
- c) If the cost of executing the work as aforesaid exceeds the balance payments due to the selected bidder and the bidder fails to make good the ‘additional cost’, the Tender Inviting Authority may recover it from the contractor’s pending claims against any work in ASTC in any other lawful manner.
- d) The calculation of aforesaid ‘additional cost’ will be finalized by the Tender Inviting Authority at its sole discretion. The selected contractor shall have no right to challenge the mode or amount relating to calculation at any forum.

26. Disputes: - If any dispute or difference whatsoever arises, the same shall have to be settled within the jurisdiction of Guwahati, Assam.

- Enclo: 1. Tender Schedule (Technical Bid).
2. Tender Schedule (Financial Bid).

-S/d-
Chief Engineer (A&T)
Assam State Transport Corporation
Guwahati-08

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Paltanbazar, Guwahati-781008

NIT No. ASTC/Tender/Oil Tanker Chassis/2019-20/0374

dtd. 02.08.2019

[Format for Technical Bid]

Dept. Purchase Section. HO, ASTC, Guwahati

1	Full name & address of the company	
2	Mobile/Telephone No.	
3	FAX No.	
4	Email ID	
5	Documents in support of address proof	Document furnished (Yes/No)
6	Power of Attorney	Document furnished (Yes/No)
7	Tender Document fee submission record/money receipt/demand draft	Document furnished (Yes/No)
8	Earnest Money Deposit (EMD) demand draft	Document furnished (Yes/No)
9	GST No.	
10	The attested copies of GST registration certificate or any other certificate as may be applicable from time to time. Latest GST return filed, registration certificate for NSIC, DGS&D registration (if any)	Document furnished (Yes/No)
11	PAN No.	
12	PAN Card	Document furnished (Yes/No)
13	Copies of certificate of registration with govt./semi govt./ASRTU (if any) should be enclosed.	Document furnished (Yes/No)

14	Income tax return certificate	Document furnished (Yes/No)
15	Factory insurance certificate	Document furnished (Yes/No)
16	Copy of electricity bill paid	Document furnished (Yes/No)
17	Annual turnover of the company	
18	Experience of supply to Govt./ STU /ASTC (in years).	Document furnished (Yes/No)
19	No. of oil tanker chassis supplied to govt. dept./corporation/private operator	Document furnished (Yes/No)
20	Declaration of authenticity of the information furnished by the company	Document furnished (Yes/No)
21	Copy of tender document duly signed with seal of the company in each page of tender document.	Document furnished (Yes/No)

N.B.:-

I/We agree to all terms and conditions of Tender documents as per Tender notice no..... dtd.....

Name of the company:

Signature of the Tenderer:

Seal of the company:

Date:

ASSAM STATE TRANSPORT CORPORATION
Paltanbazar, Guwahati-781008

TENDER SCHEDULE [Financial Bid]

NIT No. ASTC/Tender/Oil Tanker Chassis/2019-20/0374

dtd. 02.08.2019

Dept. Purchase Section, HO, ASTC, Guwahati

NB: Please read carefully all instructions, terms & conditions before quoting the rates.

- I. Full name and address of the company :
- II. Office address (with location) :
- III. Factory address (with location) :
- IV. Mobile/Contact No. :
- V. Fax No. :
- VI. Email ID :

A. Financial Bid for Supply of Oil Tanker Chassis for 12 kL Oil Tanker

Sl No.	Particulars/Model	Make/Brand	Rate (Rs.) (A)	GST (Rs.) (B)		Total (Rs.) (C) C=A+B
				CGST (Rs.)	SGST (Rs.)	

B. Financial Bid for Supply of Oil Tanker Chassis for 20 kL Oil tanker

Sl No.	Particulars/ Model	Make/Brand	Rate (Rs.) (A)	GST (Rs.) (B)		Total (Rs.) (C) C=A+B
				CGST (Rs.)	SGST (Rs.)	

N.B.:-

- a) AMC Conditions and Rates for each category should be shown in the Technical and Financial Bid respectively.
- b) Rate of discount/rebate etc. offered-
- c) Any other information the bidder desires to furnish.

I/We agree to all terms and conditions of tender document as per tender notice no.....dtd.....

Name of the company:

Signature of the Tenderer:

Seal of the company:

Date:

ANNEXURE-I

DECLARATION BY THE BIDDER

NIT No. ASTC/Tender/Oil Tanker Chassis/2019-20/0374

dtd. 02.08.2019

We hereby declare that we have made ourselves thoroughly conversant with the local conditions regarding all materials and labour for which we have based our rates for this work. The specifications and conditions for this work have been carefully studied and understood by us.

We hereby agree that the work will be executed within the cost mentioned in our financial bid and there will be no escalation in cost for any reason whatsoever. We also agree that if we fail to complete the work and drop the work in between, ASTC shall have the right to recover the full amount from us. We shall accept any amendments made by ASTC from time to time till the end of the completion period.

We are also committed to complete the work within the stipulated period specified in the work order and will not ask for any further time extension.

We are bound to work as per Tender and Supply Order issued by ASTC for this work. In case of failure in completion of the work, we shall be responsible for any loss and action taken by the competent authority of ASTC which may lead to our black listing as well.

We hereby declare that there is no vigilance/CBI or court case pending/contemplated against us at the moment.

(Signature of Tenderer)

Date: _____ Name: _____

Place: _____ Designation: _____

Seal: