



OFFICE OF THE MANAGING DIRECTOR,  
ASSAM STATE TRANSPORT CORPORATION,  
PALTANBAZAR, PARIBAHAN BHAWAN, GUWAHATI-781008  
**NOTICE INVITING QUOTATION**

Ref No.: - ASTC/CE/1336/2018/412(a)

Dtd. 11<sup>th</sup> Feb, 2021

Sealed quotation in prescribe form enclosing IPO of Rs. 10.00 (Rupees ten) only in favour of "Managing Director, ASTC, Paltanbazar, Guwahati-8" are hereby invited from the interested individual/firm to run the business of parking of two wheelers and four wheelers at Margherita ASTC stations on monthly rent basis. The fixed minimum monthly rent is Rs.7000.00 excluding GST. Quotationer will have to quote the above the minimum monthly rent. Quotation's quoting monthly rent below the fixed minimum rate will be considered as non responsive.

Interested parties may collect the quotation form from the office of the Managing Director, ASTC, Paltanbazar, Guwahati-8 during office hours of any working days up to 3.00 P.M. from 16/02/2021 to 18/02/2021 on payment of Rs.500.00 (Rupees five hundred) only in the shape of bank draft in favour of the Managing Director, ASTC, Paltanbazar, Guwahati-8 which is non- refundable. Further quotationer have to enclosed a demand draft drawn in favour of the Managing Director, ASTC, Paltanbazar, Guwahati-8, for an amount of Rs 25,000.00 (Rupees Twenty five Thousand) Only of any Schedule Nationalised Bank as Earnest Money which will be adjusted towards Security Deposit in case of successful quotationer and in case of unsuccessful quotationer the same will be returned/ refunded. Quotation(s) will be received upto 2.00 P.M. of 19/02/2021 and the same will be opened on 19/02/2021 at 3:00 pm at the Civil Engineering Branch of the office of the undersigned.

For details of terms & conditions as well as minimum monthly rent interested parties may visit our website [www.astc.assam.gov.in](http://www.astc.assam.gov.in).

Sd/-

(A. P. Tiwari), IPS  
Managing Director

† A.S.T.C. Paltanbazar, Ghy-08  
Dtd. , 2021

Memo No: ASTC/CE/1336/2018/

Copy to.

1. The Adviser to MD (Tech), ASTC, Ghy for information.
2. The A.E.E (Civil), ASTC, Ghy for information.
3. All Divisional Engineer, ASTC for information & necessary action.
4. All Divisional Superintendent, ASTC for information & necessary action.
5. All Station Superintendent, ASTC for information & necessary action.
6. Office Copy

Sd/-

(A. P. Tiwari), IPS  
Managing Director

, A.S.T.C. Paltanbazar, Ghy-08

**ASSAM STATE TRANSPORT CORPORATION**  
**GUWAHATI**

To

The Managing Director  
Assam State Transport Corporation  
Paltanbazar, Guwahati

Affix your  
recent  
passport size  
colour photo

**Sub:** Quotation for running the business of parking of two wheelers and four wheelers at Margherita ASTC stations on monthly rent basis as per terms and conditions of ASTC for an initial period of 6(Six) months.

Sir,

I/We hereby submitted quotation for obtaining allotment of parking as mentioned above on monthly rent basis as per terms and conditions specified by ASTC. I/We here read all the terms and conditions for tender notice and agree to abide by the said terms and conditions. I/We furnish my/our quotation as follows-

Particulars of Space	Rate quoted per month basis
	Rs..... (Rupees..... .....) only

I/We have enclosed Demand Draft No.....Date.....  
of..... Bank .....  
Branch .....(branch code) of Rs 25,000.00 (Rupees  
Twenty Five Thousand) as earnest money drawn in favour of The Managing Director, ASTC.  
Guwahati-08. I/We shall execute the formal agreement with the ASTC authority in case of  
allotment of the said space is made in favour of me/us prior to taking possession of space.  
I/We give my/our permanent residential address here under.

Vill :  
P.O. :  
Dist. :  
Pin :  
Mobile No.:  
Date:.....

Yours faithfully

(Signature of Quotationer)  
Full Name and Address

**Terms and Conditions for leasing out ASTC vacant space for parking of two and four wheelers at Margherita ASTC stations.**

1. The quotationers are to be quoted at Rs 7000.00 fixed as minimum monthly fee excluding G.S.T, electricity charges and other taxes as applicable for running the business of parking. The monthly fee, GST and electricity charge shall be paid to the Divisional Superintendent, ASTC, of respective Division in first week of each calendar month.
2. You have to pay an amount of Rupees as Security deposit which will be equal to 3(three) months of monthly rent including GST. The said space for parking will be allotted/selected only after depositing the security amount. The Security money will be refunded within three months from the date of termination of the agreement. An amount shall be deposited by you as Registration fee mention in Annexure-A which is not refundable.
3. You may develop the allotted area for parking if necessary at your own risk and cost. The expenditure which will be incurred for the same will not be refundable. Further you cannot claim for refund amount in future from ASTC.
4. You will not be allowed to use the said space for any other purpose/business other than parking during the period of contract.
5. No subletting will be allowed.
6. The parking fee of vehicles must be as per approval rates of local district administration/District Transport Officer/Local Authority etc.
7. No electric power connection will be provided from ASTC. You have to install sub electric consumption meter at your own cost and risk. N.O.C for installation of electric meter will be provided from ASTC.
8. Non-payment of monthly licence fee for 3(three) consecutive months to ASTC will leads for cancellation of the allotment automatically. No complain/objections whatsoever will be entertained in future in this regards.
9. The space allowed to you for parking will have to vacate within one-month time notice without any objection. If the space is required by ASTC for its own use.
10. For breach of any terms and conditions of this allotment and agreement, ASTC shall have the right to terminate this allotment/agreement at any time without any prior notice.

- 11 You will not be allowed to deal/sale/store any item/activities prohibited by law in the said premises during the period of the contract, you may use the said premise for the purpose of parking only.
- 12 Successful tenderers will get a map showing parking space allotted to him/her.
- 13 You shall be allowed to park the vehicles as per terms and conditions of this allotment order, as well as, as per terms and conditions which will be incorporated in the deed of agreement that will be executed between both the parties.
- 14 You have to enter into an agreement incorporating all other relevant terms and conditions with ASTC authority for which two nos. of non-judicial stamp paper of Rs 50.00 (Fifty) only may be submitted to the Civil Engineering branch in the office of the undersigned for execution.

Yours faithfully,



(A. P. Tiwari), IPS  
Managing Director

A.S.T.C. Paltanbazar, Ghy-08